



Student Intake Form- Observation Only

Student Name: _____ Date: _____

Address: _____

Phone: _____

Email: _____

Date of Birth: _____

School and Program Attending: _____

Degree pursuing: _____

Department/Person you wish to be placed in/with: _____

Role you wish to be placed with (MD, DO, PT, PA, NP, etc) _____

Dates Available for Observation: _____

Preferred Geographic Locations: _____

Please submit the following information:

- Student Intake Form
- Student Observer Guidelines Form
- Student Confidentiality Statement
- Student Observer Health Form
- TB Test
- MMR Immunization
- Varicella Immunization
- Influenza Immunization



Student Observer

Prevea Health would like to take this opportunity to welcome you as a student observer. Providing clinic health care is a unique and demanding specialty. It is different from all other areas of health care and provides a challenging and rewarding experience.

Your role as a student observer will be educational and will enable you to experience the various aspects of health care. **Direct care and treatment is not possible as a student observer.**

GUIDELINES

- You are expected to be working directly with a Prevea Health staff member at all times.
- Permission for the observer experience must be granted from the school or employer prior to your first day.
- Confidentiality **MUST** be maintained at all times. By signing this form, you are acknowledging that you have been informed of the Prevea Health Compliance Program and the policies you must adhere to during your time spent here.
- You agree to maintain all information and experiences you see and/or hear as confidential and will not discuss or communicate the information with anyone in any form.
- You understand that should there be a violation of any Prevea Health policy, you need to report it to your supervisor immediately.
- Appropriate attire (business casual- no jeans, etc.) is expected at all times.
- All questions regarding your observer experience should be directed to the supervising clinic staff member.
- TB skin test must be completed within 1 year prior to your observation experience. Please provide a copy of results.
- Documentation/Verification of the MMR vaccine. Acceptable verification: Wisconsin Immunization Registry record, facility record with signature/initials; or titer (blood test).
- Documentation of Varicella vaccine or immunity. Acceptable verification: Wisconsin Immunization Registry vaccine record; record with signature/initials of agent or agency that administered; or copy/date of titer (blood test). **Stated history of disease is not accepted.**
- Documentation of a current influenza vaccine for the flu season. (If flu shot is declined, must follow Prevea's masking directive)
- ***To access the Wisconsin Immunization Registry to obtain your records online, go to: <http://www.dhs.wisconsin.gov/immunization/publicAccess.htm>. Click on public access towards the bottom of the page and fill in your information to obtain what has been recorded. You will need your Social Security Number.

The Prevea Clinic staff hopes you have a rewarding and educational experience.

I have read and understand the guidelines as described above.

(Student Observer)

(Date)

(Clinic Staff Member)

(Date)

(Department)



Confidentiality Statement

The patient's medical record plays a vital role in our effort to provide optimum medical care. It is a record of the patient's medical history for the use of the physician and must be kept strictly confidential. It is essential to the patient/physician relationship that all information exchanged is kept in strict confidence.

No patient information is to be released to anyone – relatives, friends, employers, insurance companies, and lawyers – **without the patient's written consent.**

If you read or discuss a patient's record without having a specific clinic related reason, or use any information contained in a patient's record for non-clinic business, **you will be immediately discharged from Prevea Health.**

Signature

Date

Supervising Staff Signature



STUDENT OBSERVER HEALTH STATUS FORM

As Prevea Health strives to maintain a safe environment for all patients, visitors and employees it is necessary to inquire about your current health status prior to starting your clinical observation experience.

My signature below verifies that I am currently in good health and free of any symptoms of communicable disease (cough, fever, etc.)

Student name: _____ **Student signature:** _____ **Date:** _____
(please print)

Preceptor name: _____ **Preceptor signature:** _____ **Date:** _____
(please print)

Please forward this form to Quality Resources at the Hansen site. Questions may be directed to RN Clinical Educator, (920) 496-4700 ext 1107.