

How do I schedule online?

Please follow these simple steps for scheduling your appointment online.

1. From your specific Health & Wellness web page, click “Schedule an appointment online” near the top of the page.
2. Type of visit: Select what you are being seen for (office visit, lab, behavioral care/counseling services, etc.); click “Continue”.
3. Appointment selection: Select an appointment date and time with your provider.
4. Verify details: Verify the appointment details. Under Comments, write in the main issue for your visit. Click “Continue”.
5. Sign in: Sign in via MyChart.
 - To learn more about the benefits of MyChart (MyPrevea) and/or to create an account, [click here](#).
 - If you have not yet created a MyChart account and want to continue as a guest, you can click “schedule for yourself” under “Continue as guest”.
6. Patient information: Enter your information within the “Patient Information Form”; click “Next”.
7. Insurance: When selecting your insurance provider, select “no insurance” from the dropdown list; click “Schedule”.